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News Release

OPEN ENROLLMENT APPLICATION PROCESS FOR 2018-19 WILL RUN APRIL 30 - MAY 18 IN THE LAUSD

LOS ANGELES (April 30, 2018) - **Monday, April 30**, marks the starting date to apply for a transfer to another school during the open enrollment period in the Los Angeles Unified School District (LAUSD) for the 2018-19 school year.

The District's state-mandated open enrollment policy enables students residing within LAUSD to apply to any regular, grade-appropriate LAUSD public school with designated open enrollment seats. While the number of total seats for next year is still being determined, it is anticipated that approximately 8000 seats will be available at about 220 schools, based on the staff's knowledge of new housing and other demographic trends in the local attendance areas.

The District does not provide transportation to students enrolled in the program. District officials suggest that when selecting a school, that the distance, the amount of time to travel from home to the school, and the family-arranged transportation options be considered.

Open enrollment transfers are valid until a student completes the final grade-level at the school where the transfer is granted. Students must reapply if they want to transfer to a different school. Additionally, a new application must be submitted when an open enrollment transfer student is ready to enroll at the next school level (elementary to middle school, for example). Because of limited space, enrollment at the next school level in the regular feeder pattern is not guaranteed through the open enrollment process, and the student must apply and be selected in an electronic drawing, if space is limited. For example, an open enrollment transfer student who attends Mount Gleason Middle School is not guaranteed a spot at Verdugo Hills High School, the senior high school in Mount Gleason's feeder pattern.

By **April 30**, all schools will have reference lists in their main office with the names of the campuses with available open enrollment seats in 2018-19. Schools will be provided blank paper applications for parents and guardians who prefer paper submissions. Completed paper applications can be dropped off at one of the requested school sites.

Families are highly encouraged to apply online for open enrollment seats. The online portal, <https://apply.lausd.net>, will be activated on April 30. This link also provides families with a user guide to help them with the online submission process. You will be required to create a username and password; this is the same process our magnet families used this past fall. However, if a parent applied for a magnet program online or last year submitted an online Open Enrollment application, the same parent account can be used for this year's Open Enrollment. Online applicants can track their applications and manage the select/decline process online, as well.

The **on-time** deadline for both online and paper applications is **Friday, May 18**.

Parents may apply for open enrollment to as many as 5 participating schools. If parents are applying to send several children to the same school, they must complete a separate application for each child.

LAUSD's Central Office will conduct an electronic, non-biased, random drawing for all open enrollment schools that receive more applications than available seats. (School sites will no longer be responsible for conducting a random-selection drawing.) Families will be notified regarding the results by Monday, June 5. All remaining students will be placed on a waiting list in rank order.

If a student in an initial group decides not to enroll, then everyone moves up on the waiting list accordingly. However, if one sibling's name is drawn for a transfer, then all siblings who applied to the same school also will be granted transfers.

The District requests that parents who have applied to and received enrollment invitations from more than one open enrollment schools notify the other schools after a decision has been made about which school to attend. This will allow the other school to release a designated seat to another applicant.

For schools with remaining space, the extended deadline to apply to these schools will be Thursday, September 6. As long as seats remain available, parents may apply to these schools; however, once the September 6th deadline passes, no new applications will be accepted for the 2018-19 school year.

For additional information about open enrollment transfers, please call the District's Master Planning and Demographics office at (213) 241-8044.

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